

## **Scottish Negotiating Committee for Teachers**

**Wednesday 22 June 2011**

The Scottish Negotiating Committee for Teachers met on Wednesday 22 June 2011 in the offices of EIS, 46 Moray Place, Edinburgh.

Present

Employers' Side: Councillor Isabel Hutton (Joint Chair)  
Councillor Bobby McGill

Scottish Government: Trudi Sharp  
Rachel Sunderland  
David Cowan

Teachers' Side: Dougie Mackie (EIS, Joint Chair)  
Tom Tracey (EIS, Substitute)  
Aileen Barrie (EIS)  
Pat Flanagan (EIS)  
Robin Irvine (EIS)  
Phil Jackson (EIS)  
Mairi Raeburn (EIS, Substitute)  
Jayne Rowe (EIS)  
Alan Taylor (SSTA)  
Alan Robertson (VOICE)  
Victor Topping (NASUWT)

In attendance: Tom Young (Joint Secretary, COSLA)  
Jim McCarron ( COSLA Secretariat)  
Murray Macfarlane (COSLA Adviser)  
Andrew Sutherland (COSLA Adviser)  
Stephanie Walsh (Joint Secretary,  
Scottish Government)  
Fiona MacDonald (Scottish Government  
Secretariat)  
Drew Morrice (Joint Secretary,  
Teachers' Side)  
Dave McGinty (Teachers' Side  
Secretariat)

Apologies had been received from Councillor Michael Cook, Councillor Gerry Dorian, Councillor Martin Kitt Hayes. Councillor John Hampton, Councillor Elizabeth Riches, Margaret Anderson (EIS), David Drever (EIS), Ronnie Smith (EIS).

(1) Minute of the SNCT held on 26 May 2011

(a) The Minute of the SNCT held on Wednesday 26 May 2011 was approved as a correct record.

(2) Conditions of Service Working Group Report

- (a) A report detailing the progress made by the SNCT Conditions of Service Working Group to take forward the changes required to the SNCT Handbook arising from the Pay and Conditions Agreement 2011 was noted
- (b) It was agreed that the monitoring of the Pay and Conditions Agreement be undertaken by the LNCT Review Group

(3) Joint Secretaries Letter – Advice on Minimising Conservation

- (a) A draft letter from the Joint Secretaries offering advice to Councils on mechanisms which may be used as a means of minimising costs in relation to conservation was noted, with powers to the Joint Secretaries to amend and issue.

(4) Joint Secretaries Letter – Annual Leave- Maternity – Transitional Arrangements

- (a) A draft letter from the Joint Secretaries offering advice to Councils on the changes to annual leave related to maternity provision that will take place from 01 September 2011 was noted, with powers to the Joint Secretaries to amend and issue.

(5) Pay and Conditions – Handbook Revisions

- (a) The following handbook revisions were agreed, with the Conditions of Service Working Group remitted to finalise drafting changes, and power given to the Joint Secretaries to issue.
  - i. Part 2, Section 1, Pay
  - ii. Part 2, Section 2, Main Duties
  - iii. Part 2, Section 3, Working Year and Working Week
  - iv. Part 2, Section 5, Annual Leave
  - v. Part 2, Section 6, Sickness Allowance Procedures
  - vi. Part 2, Section 7, Family Leave

(6) Any Other Competent Business

Rachel Sunderland advised the Committee that Colin MacLean (Joint Chair, Scottish Government) had taken up a new position and would no longer be attending the SNCT. The Scottish Government will advise of Colin's replacement as Scottish Government Joint Chair in the near future.

Dougie Mackie / Isabel Hutton thanked Colin for his valuable contribution to the SNCT over the past years.

(7) Date of next meeting

Tuesday 30<sup>th</sup> August 2011 – Victoria Quay